




# SENIOR VICE CHANCELLOR OF ACADEMIC & INSTITUTIONAL AFFAIRS

50 FRIDA KAHLO WAY • CLOUD 308 • SAN FRANCISCO, CA 94112 • 415.239.3321

## MEMORANDUM

TO: Edie Kaeuper, Co-Chair, Enrollment Management Committee  
Wynd Kaufmyn, Co-Chair, Enrollment Management Committee

FROM: Tom Boegel, Senior Vice Chancellor of Academic and Institutional Affairs 

RE: Response to Instructional Budget Recommendations for Summer 2020

DATE: February 13, 2020

Thank you for sending to me the recommendations that the Enrollment Management Committee adopted on January 23, 2020 for initial departmental instructional budgets for Summer 2020. I appreciate the time that you and the entire committee took to review and deliberate on these proposals.

Based on the overall recommendations of prioritizing classes offered in conjunction with SFUSD, classes for cohorted programs, classes for CSU GE, and noncredit classes, I am accepting the committee's recommendations for the initial instructional budgets for the following departments:

Department	Recommended Instructional FTEF
Art	0.8
Auto/Moto/Construction – Credit	0.5
Biological Sciences	1.0
Broadcast Electronic Media Arts	0.2
Chemistry	0.5
Child Development & Family Studies – Credit	3.3
Cinema	0.2
Disabled Students Programs & Services – Noncredit	0.7
Engineering	0.1
ESL – Credit	0.6
ESL – Noncredit	3.0
Health Care Technology – Credit	3.1
Health Care Technology – Noncredit	0.1
Health Education	0.5
Latin American & Latino/a Studies	0.2
Learning Assistance – Credit	0.2
Learning Assistance – Noncredit	0.5
Mathematics	5.0
Physics	0.6

<b>Department</b>	<b>Recommended Instructional FTEF</b>
Radiologic Sciences	2.1
Social Sciences	0.4
Theatre Arts	0.2
Transitional Studies	21.0
Visual Media Design	0.2
Women's & Gender Studies	0.2
World Languages	0.8
<b>Total</b>	<b>46.0</b>

The following departments will get initial instructional budgets that differ from the Enrollment Management Committee recommendations, for the reasons noted below.

<b>Department</b>	<b>Enrollment Management Committee Recommendation</b>	<b>Approved Summer 2020 Budget</b>	<b>Notes</b>
Behavioral Sciences	1.6	2.0	Increase access to core General Education courses
Business	1.6	0.0	Department does not offer CSU GE/IGETC courses
Communication Studies	0.8	1.2	Increase access to core General Education courses
Computer Science	0.8	0.0	Department does not offer CSU GE/IGETC courses
Computer Networking & Information Technology	0.2	0.0	Department does not offer CSU GE/IGETC courses
Culinary Arts & Hospitality Studies	0.5	0.2	Summer coursework not a required element of program completion, however, summer offerings will help students complete these high-unit majors
English	3.0	3.6	Increase access to core General Education coursework
Library Services	0.0	0.1	Provide access to course used by students enrolled in ENGL 1A.
Photography – Noncredit	0.1	0.0	Noncredit coursework in Photography not part of short-term vocational certificate
Physical Education & Dance	1.5	3.0	Additional information received about courses needed for student athletes
<b>Total</b>	<b>10.1</b>	<b>10.1</b>	

Please note that department chairs may discuss these initial allocations with their supervising deans, and there may be budget adjustments between departments as schedule development progresses. As a result, the FTEF by department in the final Summer 2020 schedule may differ from the allocations noted above.

Finally, please note that these are initial allocations based on a cautious approach to summer schedule development. As we continue to monitor AY 2019-20 spending and review projected Summer 2020 spending based on the draft schedule, we may be able to identify additional resources for instruction.